

HERTFORDSHIRE COUNTY COUNCIL

GREENFIELDS PRIMARY SCHOOL

Ellesborough Close, South Oxhey, Watford WD19 6QH

MINUTES OF THE FULL GOVERNING BODY MEETING

THURSDAY 11th JULY 2019, 5.30PM

Attendance:

HEADTEACHER

Kate Day

LOCAL AUTHORITY GOVERNOR (1):

David Ray, *Chair*

PARENT GOVERNORS (3):

Nick Paul

Katie Tarrant

Jose Tamayo

STAFF GOVERNOR (1):

Kim May

CO-OPTED GOVERNORS (4):

~~Michelle Cheetham~~

~~Niall McManus~~

~~Debbie Hartley~~

Mark Skinner

ASSOCIATE MEMBERS (3):

~~Zoe Baines~~

Vacancy

Vacancy

OBSERVERS:

Joanne Evans, *Deputy Headteacher*

INTERIM CLERK:

Frances Nwanodi

Strikethrough denotes non-attendance

42. WELCOME / CONSIDER AND CONSENT TO ABSENCES

42.1 The Chair welcomed everyone to the meeting.

42.2 The Governing Board (GB) **RECEIVED** and **ACCEPTED** apologies for absence from Debbie Hartley, Niall McManus and Zoe Baines. Jose Tamayo had sent apologies for lateness and would be joining the meeting in due course.

43. DECLARATION BY GOVERNORS OF INTERESTS, PECUNIARY OR OTHERWISE, IN RESPECT OF ITEMS ON THE AGENDA

Frances Nwanodi declared that she was Clerk to the Trust Board for Veritas Educational Trust and Clerk to Governors for Grange Park Infant and Nursery School and Whitehall Infant School.

44. MEMBERSHIP OF THE GOVERNING BODY

44.1 The GB **APPOINTED** Mark Skinner as a Co-opted Governor and David Ray as a Local Authority (LA) Governor both with 4 years terms of office starting on 11th July 2019. A governor welcome pack from Herts County Council would be sent to Mark Skinner

ACTION: Interim Clerk

- 44.2 In reply to a question from Mark Skinner, the Headteacher said that if he was subscribed to the Disclosure and Barring Service (DBS) update service then the school would be able to check his record otherwise the school would have to carry out a DBS check. Mark Skinner also needed to provide the school with details of two referees for the school to request references. The school would set up a school email account for Mark Skinner

ACTION: Deputy Headteacher

- 44.3 The GB discussed Governors' terms of office **NOTING** that:
- Nick Paul's term of office ended on 13th December 2019
 - Katie Tarrant's term of office ended on 11th November 2019
 - Kim May's term of office ended on 1st November 2019

- 44.4 Governors whose terms of office were coming to an end were asked to consider if they wanted to stay on and in what capacity, for instance as a Governor or an Associate Member. This would be revisited at September's GB meeting.

ACTION: Nick Paul, Katie Tarrant and Kim May

45. ELECTION OF THE CHAIR OF GOVERNORS FOR A TERM OF ONE YEAR STARTING ON 11TH JULY 2019

- 45.1 Nick Paul nominated David Ray as Chair of Governors and Kim May seconded the nomination. David Ray was **ELECTED** unanimously as Chair of Governors for a term of one year starting on 11th July 2019.

- 45.2 The Headteacher informed Governors that the school would like to have a Governor who would champion mental health in the school. The Chair said that there was someone who could potentially be appointed as an Associate Member who would be able to take up this role.

ACTION: Chair

46. TO APPROVE THE MINUTES OF THE MEETING HELD ON 16TH MAY 2019

- 46.1 *The minutes were agreed to be an accurate record of the meeting and were signed by the Chair.*

47. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 16TH MAY 2019

47.1 Matters arising from the minutes of the meeting held on 21st March 2019 – Friends of Greenfields School (FOGS)

- 47.1.1 The Headteacher explained that a member of FOGS had planned to attend tonight's GB meeting, but they had had to attend another event. Governors discussed whether it was necessary for a representative of FOGS to attend a GB meeting. In reply to questions from the Governors, the Headteacher said that FOGS met as and when required depending on their planned events. They met in September to set their activities for the year. FOGS only formal meeting was their Annual General Meeting (AGM)
- 47.1.2 The Headteacher said that if FOGS formalised its operations then it might be possible for them to bid for grants. There was a discussion about having a member of staff assigned to FOGS to help facilitate parental engagement with the school. A Governor emphasised that there were more formal regulations that Parent Teacher Associations had to follow. The Headteacher agreed to investigate the possibility of having a teacher liaise with FOGS and the operational implications this would have for FOGS.

ACTION: Headteacher

47.1.4 A Governor responded to a question from the Chair by saying that letters and text messages were sent to all parents informing them about the FOGS meetings, but FOGs meetings tended to have the same parents attending. The Headteacher commented that parental engagement was improving.

47.2 The Headteacher's written report

47.2.1 The Chair informed Governors that the school would have a new Hertfordshire School Improvement Partner (HIP) as the school's current HIP had been promoted. The school's new HIP, Lynda Hardman, would also be supporting Woodhall Primary School so the Headteacher would investigate if there were any joint projects they could work on. Lynda Hardman was a Pupil Premium champion.

47.2.2 *Jose Tamayo joined the meeting.*

47.3 Finance Update

47.3.1 The Headteacher informed Governors that some of the school's Enhanced Special Needs Funding was being clawed back because some of the pupils who had attracted the funding had left the school to attend alternative schools. It was likely that the school would get some Enhanced Special Needs funding in the next academic year for new pupils.

47.4 Safeguarding / Health and Safety

47.4.1 The Chair of Governors said that the electrical remedial work that had been identified as being required when the school had reviewed the audit checklist in preparation for its Health and Safety (H&S) Audit by Hertfordshire Council had been added to the school's asset management plan. The value of the work meant that further quotations were required. The school's asset plan had been shared with the officer carrying out the H&S audit.

47.5 Discuss strategies for advertising and marketing the school

47.5.1 The Headteacher said that the banner advertising the thirty hour nursery provision was up and had already generated more 'walk-in' interest. The leaflets and postcards for the nursery had been printed and needed to be distributed.

47.5.2 *The Governing Body noted that all other points for action had either been fulfilled or would be covered within the agenda of this meeting*

48. TO RECEIVE THE HEADTEACHER'S WRITTEN REPORT

48.1 Pupil numbers and attendance

48.1.1 The Headteacher informed Governors that the pupil numbers section in her report provided accurate data as at 2nd July 2019.

48.2 School Development Plan (SDP) / Self-evaluation Form (SEF)

48.2.1 The Headteacher explained that she had been working with the HIP to combine the school's SDP and SEF in preparation for the introduction of the new Ofsted framework.

48.2.2 She had attended a two day training course with Herts on the SEF.

48.2.3 The current SDP had been designed to cover an eighteen month period. This meant that there were a lot of targets which had been met along with targets which were in progress. Some new targets had been included in the SDP.

48.3 School Events

- 48.3.1 The Headteacher referred to the successful weekly visits of a group of Merchant Taylor boys, (Year 13 and some Year 12), who spent time with Year 5 and Year 6 Pupil Premium boys. The sessions were structured around a thirty minute football session followed by a forty minute mentoring session.
- 48.3.2 The Headteacher replied to a question from the Chair of Governors by saying that the Merchant Taylor students had been given safeguarding training prior to their weekly visits and there was a member of staff present during their sessions. The Headteacher said that the sessions would continue in the 2019-20 academic year.
- 48.3.3 The Headteacher said that a group of 12 students from St Helens visited the school over the course of the week to listen to pupils read. The St Helens students had also received safeguarding training prior to their weekly visits. They worked with 2 to 3 pupils at a time. The school appreciated the work the St Helens students were doing as it was important for all pupils to have the opportunity to be heard reading.
- 48.3.4 The school was holding a full week of sporting events with one sports day which parents were invited to attend. The school had received feedback from parents saying that they would prefer to attend a single sports day in school.
- 48.3.5 A Governor commented that it was very good to see all the pupils out together and there appeared to be more parents attending sports day than previously. The Headteacher concurred, adding that the school had received a lot of positive feedback from parents.

48.4 Parents' Questionnaire

- 48.4.1 The Headteacher explained that the school had used the same questions from the Parent View survey, which was used by Ofsted, for its parents' questionnaire. The feedback had been generally positive with approximately 64 completed questionnaires being returned.
- 48.4.2 One area which had seen a varied response was homework, so the school had followed up with a homework questionnaire.
- 48.4.3 There had been a lot of comments on the state of the building so the school would provide parents with an update about efforts to renew the doors and windows and ensure that parents were kept up to date with progress on building improvement initiatives.
- 48.4.4 There had been five parents who had commented about wanting to have the Stay and Play Club but this was not enough interest to make it viable to run. The Headteacher had had to clarify to parents which after school clubs were on offer at the school, e.g. Art Club and Computing Club, and explain that some clubs, such as Cookery and Trampolining were not economically viable.
- 48.4.5 The Headteacher had highlighted the new outdoor equipment which had been purchased, including the pirate ship, along with plans to refresh the Before School Club play equipment in her response to parents comments in the questionnaire, as some parents had expressed the desire to have the outdoor play equipment improved.
- 48.4.6 Another area of concern for parents, primarily from one class, was behaviour.
- 48.4.7 There had been a lot of positive feedback about the addition of new staff.

48.5 Inventory and CPOMs

- 48.5.1 The Headteacher reported that Inventory had now been installed.
- 48.5.2 The school was purchasing CPOMs which was an online Safeguarding system which would be very useful for managing the school's safeguarding records.
- 48.5.3 The Chair of Governors asked the Headteacher to explain how the school would use CPOMs. The Headteacher replied that CPOMs had a range of features. The school would use it to track pupils' behaviour as well as safeguarding related matters. All members of staff could have access to CPOMs but their levels of access would vary depending on their position. When entries were completed which needed to be reviewed by staff with specific

responsibilities the system would automatically generate a notification email. It was possible to store reports from external agencies in the system and it was GDPR compliant.

- 48.5.4 The Headteacher responded to questions from the Chair of Governors by saying that there was an annual fee of £645 for using CPOMs and the system was replacing the paper-based system that was being used by the school.
- 48.5.5 The Chair of Governors asked how widely CPOMs was being used. The Deputy Headteacher said that there were approximately 512 schools in Herts and over 300 used CPOMs. Nationally, 60% of schools used CPOMs. It was easier for schools to transfer records if both schools were using CPOMs.
- 48.5.6 A Governor asked if CPOMs was automatically processing data as if it was then parental consent was required. The Headteacher said that CPOMS did not automatically process data.
- 48.5.6 In reply to a Governor's question, the Headteacher said that the school would have to decide which of the paper-based records were uploaded into CPOMs. This option would probably be taken for the high profile safeguarding cases with other pupils' records having a note to refer to the pupil's 'blue' file.

48.6 Trips

- 48.6.1 The Headteacher summarised the various school trips that had been completed during the term. The school trips had been successful, helping to consolidate pupils' learning. There were a few remaining trips to be completed prior to the end of the school year.

48.7 Summer Fair

- 48.7.1 The Summer Fair had been successful with parents providing a great deal of positive feedback. FOGS had raised £2,000 compared to £400 raised at the Summer Fair in 2018. The school had received a donation of £8,000 from FOGS for the pirate ship.

48.8 Year 6 Production

- 48.8.1 The Headteacher reported that the Year 6 production had been brilliant. A Governor concurred. The Headteacher thanked the staff involved for all their hard work to ensure that it was successful.

48.9 Results

- 48.9.1 The Headteacher reported the following results to Governors:
- Early Years Foundation Stage (EFYS): Good Level of Development (GLD) 74% with 75% of Pupil Premium Grant (PPG) pupils achieving GLD.
 - Year 1 Phonics screening: 62% passed with 60% of PPG pupils passing
 - Year 2 Phonics retakes: 0%
- 48.9.2 The Chair of Governors requested that Governors received data with comparisons to the previous academic year's performance.

ACTION: Headteacher

- 48.9.3 The Headteacher said that the Year 1 phonics screening results were disappointing, and the school was investigating. In reply to a Governor's question, the Headteacher explained that 4 fewer pupils had passed the phonics screening test compared to the previous academic year. The Deputy Headteacher added that one pupil had missed the pass mark by 1 point. There was an action plan in place.
- 48.9.4 In response to a Governor's question, the Headteacher said that some of the pupils who had not passed the phonics screening test were summer born pupils.

- 48.9.5 With regards to the Year 2 phonics screening retakes, the Headteacher explained that one pupil was new to the school, another had global learning challenges and a third pupil was currently being assessed for SEND.
- 48.9.6 Overall, Year 2 was a challenging year. There were 22 pupils in Year 2 with 22% working below the expected standard, 26% working towards the expected levels and 26% working at greater depth. 26% of Year 2 pupils represented 3 pupils.
- 48.9.7 Responding to a Governor's question, the Headteacher said that there were only 7 girls in Year 2 and they were representative of the range of abilities present in the Year group.
- 48.9.8 The Headteacher emphasised that the Year 2 pupils had made significant progress since January and by the time the cohort reached Year 6 they would have made accelerated progress. Writing continued to be a challenge partly because of the requirement to be writing with consistent shape and size.
- 48.9.9 A Governor asked why Year 2 was a challenging year group. The Headteacher explained that previous teaching had fallen well short of the expected standard and that teacher had left the school employment. The current class teacher would be moving up to Year 3 with them to provide continuity as she had established excellent classroom control and was able to motivate the pupils to learn. The Headteacher would also continue to support the year group.
- 48.9.10 The Headteacher said that the Maths Year 6 SATS results were very pleasing. The school's Key Stage 1 results had been moderated and upheld with 2 pupils being moved up a stage.
- 48.9.11 The Headteacher provided Governors with the Key Stage 2 (KS2) data as follows:
 Reading 70% EXS, 13% GDS
 Writing 74% EXS, 26% GDS
 GAPs 65% EXS, 13% GDS
 Maths 70% EXS, 26% GDS
- 48.9.12 One pupil had missed achieving the Reading pass by 1 mark and two pupils had missed the Maths pass by 2 marks. Each pupil is worth just short of 4%.
- 48.9.13 Referring to the tracking data on page 19 of the Headteacher's Report, the Headteacher said overall the data showed that three quarters of pupils in year groups were working at or above the age related expectations. The Reception and Year 2 results matched what the school knew of the cohorts.
- 48.9.14 The Chair of Governors asked when the KS2 results would be published. The Headteacher replied that this would happen when the validated data was released, and a letter would be sent to parents.

48.10 Herts Support and Outcomes

- 48.10.1 The Headteacher reported that there had been a teaching and learning review on 17th June which had focussed on the teaching of maths in Years 1 and 3 and actions had been agreed.
- 48.10.2 There had been a Curriculum meeting with the HIP which had resulted in the leadership Team identifying short term priorities.

48.11 Safeguarding Audit – 11th June 2019

- 48.11.1 The Headteacher reported that a review of the Single Central Record for Governors had highlighted some information gaps that needed to be filled. The school needed to have home addresses for all governors as well as two references.
- 48.11.2 The other area identified for improvement was staff training records and how staff received training. The Headteacher has attended Herts refresher Designated Senior Person (DSP) training and the school's two Designated Safeguarding Leads (DSL) had attended a 2 day training course in Stevenage.

48.12 Health and Safety Audit

- 48.12.1 The Health and Safety Audit had taken place on 1st July 2019 and the school had yet to receive the report. There would be some actions for the school to implement.
- 48.12.2 The Chair of Governors added that the Health and Safety inspector had acknowledged that the school building was old. There were only a few areas where recommendations would be made, for instance with regards to the overhead water tanks and tree surveys.
- 48.12.3 The school had most of the appropriate procedures and documents in place.

48.13 Pupil Premium Update

- 48.13.1 The Deputy Headteacher reported that the school now had 43 PPG pupils. She had attended a training course focussing on eliminating the gap between PPG and non-PPG pupils.

48.14 Sports Grant Update

- 48.14.1 All the Sport Grant funds had been spent. New sheds for providing permanent homes for outdoor equipment had been bought which had freed up space in the sports hall. The Sports Grant funds had covered the cost for the safe surface required around the new pirate ship.
- 48.14.2 A member of staff was completing an inventory of the school's sports equipment.

48.15 Safeguarding Update

- 48.15.1 The school was running a level 1 safeguarding training update on 2nd September 2019 and the full level 1 safeguarding training course would be delivered on 25th October 2019 at 9am. Governors were invited to attend the October session.

ACTION: Governors

48.16 Curriculum Update

- 48.16.1 The Chair of Governors requested that a Curriculum update was included as a future agenda item for a GB meeting.
- 48.16.2 The Headteacher said that there would be a three week environmental focus in September which would include topics such as social responsibility and recycling.

ACTION: Headteacher

- 48.16.3 The school had talked to parents and children to find out what their preferred topics were and had used this information to identify curriculum themes for year groups and whole school. Also, topics which teachers enjoyed teaching had been retained. The pupils had chosen topics such as space, World War II and animals. Other topics which were being included in the curriculum were community, nation and planet.
- 48.16.4 Whilst there was a lot of hard work and time required to implement the changes to the Curriculum, teachers would reap benefits from the changes in the future.
- 48.16.5 The Chair of Governors commented that it was an appropriate time to update the school's environmental protection policy. The Headteacher said that the school used recycling bins and was reducing the amount of paper it used.

48.17 Continuing Professional Development (CPD)

- 48.17.1 The Headteacher reported that the Newly Qualified Teacher (NQT) had successfully completed her NQT year.
- 48.17.2 A lot of the CPD during the term had been spent on planning curriculum 2020, moderation of writing and staff well-being.
- 48.17.3 Responding to a question from the Chair of Governors, the Headteacher outlined the support that had been provided to the NQT. The NQT had been provided with a mentor in

school to support her meeting the teaching standards. The Herts NQT Adviser had carried out moderation visits. The NQT had worked closely with Reception, Year 1 and Year 2 teachers. Moreover, she had proactively sought advice.

48.17.4 The Headteacher explained that the school had introduced Faculty groups to support subject leadership and team working. Teaching Assistants with specialist roles would be added to the Faculties. This would enable the school to demonstrate that it was meeting an Ofsted requirement to develop subject leadership and at the same time allow inexperienced staff to develop their skills, knowledge and leadership in a subject.

48.17.5 The Chair of Governors said that there should be link governors to match the Faculties and these roles would be appointed at September's GB meeting.

ACTION: Chair

48.17.6 A Governor asked if each Faculty would have a vision. The Headteacher replied that they would.

48.18 Performance Management Update

48.18.1 The Headteacher reported the teachers' mid-year performance management reviews had been completed and the Support Staff's mid-year performance management reviews were under way.

48.19 Stakeholder Views

48.19.1 The homework questionnaire results had shown parents had a range of expectations about how much homework should be set every week. The school had decided to opt for 4 times a week as the middle ground of the responses.

48.20 Staffing Update

48.20.1 There had been two voluntary redundancies.

48.20.2 One class teacher had been appointed on a part-time basis.

48.21 Policies

48.21.1 The Staff Handbook and Induction Policies had been circulated to Governors for information only.

48.21.2 The Record of Concern had been approved in September 2018.

48.22 2019-20 Roll

48.22.1 The Headteacher reported that the following numbers for the next academic year had been confirmed:

○ Nursery	19
○ Reception	19
○ Year 1	27
○ Year 2	29
○ Year 3	22
○ Year 4	25
○ Year 5	19
○ Year 6	24

It was likely that two more pupils would be enrolling for Nursery and for Reception and one more for Year 1 and for Year 4.

48.22.2 In reply to a Governor's question the Headteacher said that there were 10 pupils enrolled for the 30 hour nursery provision and the total numbers for the nursery class were being capped at 26 because of the staffing implications of exceeding 26 pupils.

- 48.22.3 The Headteacher agreed that the school needed more Reception pupils and highlighted that during the 2018-19 academic year eight new children had joined the Nursery class. Therefore, Nursery would potentially be full by the end of the next academic year which would have a positive impact on the subsequent year's Reception cohort.
- 48.22.4 The Headteacher explained that three of the current Nursery cohort were leaving the school to attend faith schools.
- 48.22.5 A Governor commented that the Headteacher's goal had been to build up the school's pupil numbers from the early years and the current projections were that these classes would only be two thirds full. The Headteacher said that the Reception numbers were disappointing although parents had had to apply for Reception places in October 2018 which was prior to her taking up her position at the school.
- 48.22.6 Governors discussed whether it would be beneficial to expand the marketing strategy to include Reception. On balance they decided that ensuring the school was able to retain the 2019-20 Nursery cohort as Reception pupils was the priority.
- 48.22.7 The Chair of Governors asked what the school's target was for 30 hour nursery places. The Headteacher replied 12 and it was likely that this would be met as there were currently 10 enrolled with 2 expressions of interest. This was positive as the school would probably benefit from having pupils who had spent 30 hours a week in nursery progress through the school.

49. FINANCE UPDATE

- 49.1 The Headteacher reported that the school's revised carry forward from the 2018-19 financial year had been approximately £25,000 with its deficit being approximately £35,000.
- 49.2 The school had intended to employ 2 teachers for September 2019 but was now only employing 1 teacher.
- 49.3 The Chair of Governors asked the Headteacher if there had been any surprises. The Headteacher replied that there were not. She added that the school had a potential long-term let which would provide approximately £6,000 per year in lettings income. This had been as a result of a Governor's contact.
- 49.4 The Chair of Governors asked for an update on the fund account. The Headteacher replied that there had only been one expenditure from the fund account as authorised by the GB.
- 49.5 The Chair of Governors asked what the position with the IT equipment was. The Headteacher responded by saying that the IT Support were upgrading one laptop per week. The Year 6 class and the office had their desktop computers. The school was still waiting for the delivery of the laptops.

50. UPDATE ON PREMISES

50.1 Boiler and Heating System

- 50.1.1 The Chair reported that the school's boilers had been condemned so the gas supply had been isolated. This had been because of severe corrosion to the exhaust ducting. Herts had said that a replacement boiler would have to be installed but had not provided a timeline for this. As the building was a listed, consent would have to be sought because of the chimney. A survey had been completed and contract bid documents were being prepared. Herts was leading on the project.
- 50.1.2 The Chair emphasised that Herts had two emergency boilers so if necessary alternative sources of heating could be provided to the school.

50.2 Windows and Doors

- 50.2.1 The Chair reported that the listed building conditions had been lifted so the windows and doors replacement project could go ahead. Given the nature of the work a specialist

- contractor had been awarded without going through a tender process. A site inspection had been carried out and details of the work were being finalised. The specification for the replacement windows and doors was high in order to meet the listed building requirements.
- 50.2.2 In reply to a Governor's questions, the Chair said that the school had only had to meet the costs of the initial survey to develop the capital case for the project. This was the same position with the boiler replacement.
- 50.2.3 The Chair added that he had hoped that the internal aluminium doors would be replaced but this had not been possible.
- 50.2.4 There would be a meeting in August to sign off the drawings. Then the windows and doors would have to be manufactured before installation could begin. The Assembly Hall would be worked on first with the kitchen and dining areas being worked on during the October half-term break. The classrooms would be worked on one at a time with the affected class being moved into the Assembly Hall.
- 50.2.56 In reply to a Governor's question, the Chair said that Herts was responsible for the health and safety aspects of the project, but the school would have to signoff the risk assessment and safeguarding measures being implemented.

50.3 Nursery Pod

- 50.3.1 The Chair reported that work on the nursery pod would be carried out over the summer holidays. The school had received an offer of help from a company owned by the husband of one of our HfL support staff.

50.4 Boiler and Heating System

- 50.4.1 The Chair reported that the H&S inspector had advised that the water tank on the roof should be removed. This was something that would be discussed with the contractors installing the new boiler.
- 50.4.2 *Mark Skinner left the meeting.*

51. SAFEGUARDING / HEALTH & SAFETY

- 51.1 This agenda item had been covered under the Headteacher's report.

52. POLICIES FOR REVIEW AND ADOPTION

- 52.1 This agenda item had been covered under the Headteacher's report.
- 52.2 The Headteacher replied a Governor's question by saying that the Safeguarding policy would be reviewed by the GB at its meeting in September 2019.

53. REPORT BACK ON GOVERNORS' TRAINING AND VISITS TO THE SCHOOL

- 53.1 The Chair of Governors said that Michelle Cheetham was currently maintaining the Governors' Training and Visits record.

54. ANY OTHER BUSINESS

- 54.1 There were no matters for discussion under any other business.

55. DATES OF GOVERNING BODY MEETINGS FOR ACADEMIC YEAR 2019 - 2020

- 55.1 The GB **AGREED** that the following dates for GB meetings during the 2019 – 20 academic year with all meetings starting at 17:30:
- 26th September 2019
 - 28th November 2019

- 30th January 2020
- 26th March 2020
- 14th May 2020
- 9th July 2020

55.2 The Headteacher informed Governors that the Summer Fair would be taking place on 4th July 2020.

The Chair ended the meeting ended at 7.25pm

Agreed as an accurate record of the meeting held on 11th July 2019, on 26TH September 2019

Signed: