



GREENFIELDS PRIMARY SCHOOL
Ellesborough Close, South Oxhey, Watford WD19 6QH

Record of the Governing Body meeting of Greenfields Primary School
Scheduled for Thursday 26th March 2020 at 5.30pm

This meeting had to be cancelled due to the coronavirus lockdown. This report records the information shared with the full Governing Board and associated decisions that were taken using email.

1. Membership of the Governing Board

The GB unanimously approved the proposal for Emma Mulholland to join the GB to take up the vacant Parent Governor position.

The Chair highlighted the legal requirement for the GB to appoint a governor linked to SEND and had separately discussed this with the HT and SENCO.

There is now a vacancy for a co-opted governor following the resignation of Michelle Cheetham.

ACTION: Chair

2. To approve the minutes of the meeting held on 30th January 2020
(document circulated)

No additional comments or questions were raised.

3. Matters arising from the minutes of the meeting held on 30th January 2020

Governor session with the HIP arranged and well attended (see HT report below).

The Chair signed the minutes of the meeting held on 30.01.20

4. To receive the HT's written report

Numerical Data

Pupil Numbers

	Number of Pupils on Roll March 2020	Applications to join pending	% of places filled
Nursery	28	4	100%
30 hours	19	8 additional PPG children given 2 days a week free. Some families continue to pay for ad hoc sessions	146%
Reception	21		70%
Year 1	27		90%
Year 2	27		90%

Year 3	20		67%
Year 4	25		83%
Year 5	19		63%
Year 6	25		83%
Whole School	192		81%

Pupil Attendance (whole school minus Nursery as not of statutory age)

To date	Academic Year 2019-2020	Academic Year 2018-2019	Academic Year 2017-2018
Nursery	85.5%	90%	90%
Reception	92.1%	94%	91%
Year 1	96.8%	95%	80%
Year 2	96.4%	90%	97%
Year 3	93.3%	96%	93%
Year 4	97.2%	92%	97%
Year 5	96.1%	95%	95%
Year 6	96.9%	96%	95%
Whole School	95.5%	94%	93%

September 2019 to date

	All	Boys	Girls	SEN	PP
Nursery	86%	89%	81%	83%	80%
Reception	92%	90%	95%	33%	94%
Year 1	94.5%	96%	97%	97%	98%
Year 2	96.4%	96%	97%	94%	93%
Year 3	93.5%	93%	94%	89%	92%
Year 4	97.2%	97%	97%	96%	97%
Year 5	96.1%	97%	96%	95%	94%
Year 6	96.9%	95%	98%	95%	96%

Teaching Quality Percentages

There have been no formal observations since the last governors' report. Informal drop-ins happen weekly. All teaching is good or better as identified by Jo and myself. In all previous observations all judgements by the school have been upheld by external advisors.

Safeguarding

	Nursery	Reception	1	2	3	4	5	6
Team Around the Family	1	3	0	5	0	3	2	0
Child in Need	0	0	0	0	0	0	0	0
Child Protection Plan	0	1	1	0	0	0	0	0

	Nursery	Reception	1	2	3	4	5	6
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Looked After Children	0	0	0	0	0	1	1	0

	Nursery	Reception	1	2	3	4	5	6
Educational Health Care Plans	0	0	0	5	0	1	0	1

Number of Exclusions

Since September 2018	2018/19 Cumulative Total	2017/18 Comparison
0	1	0

Number of reported Racist Incidents

September 2019	2018/19 Comparison	2017/18 Comparison
0	0	Unable to confirm

Number of Written Parental Complaints

Since September 2018	2018/19 Cumulative Total	2017/18 Comparison
0	0	Unable to confirm

General Report

School Events (e.g. special assemblies, charity events etc.)

Corona Virus – I am working with the other South Oxhey Heads and have created an action plan. We have plans in place for if we have to close either through infection or through planned closure enforced by the government. A letter has gone all out to all parents asking for working email addresses so that we can create class lists for staff to use. Work packs are being created so that children can have physical work books as our families do not have multiple computers to enable students to work at home. I am purchasing maths text books to send home at minimal cost as the amount of photocopying will be huge otherwise and this will minimise that cost. We will be using platforms such as Purple Mash and Education City to ask children to do some online work.

Class teachers have been asked to email students once a week, with vulnerable students receiving more frequent emails. We will also be sending parents the websites of places to turn for help and updates as much as possible. Parents have been informed that both the app and the website will be used for communication.

Whilst one parent felt the need to put on Facebook messages that were not confirmed, this did have an impact on school which was quickly dealt with. Parents have been reminded that any confirmed case will be reported ASAP. It would have been irresponsible to comment without facts. The parent had received a home visit, but this was pre-arranged and agreed. She had kept her children off due to fears, but this was discussed and the children happily came to school and were well at the time of collection. Following hundreds of messages the posts were removed from Facebook, especially as the local group were not impressed by the worry and concern she had caused.

Public Health England and the Department of Education update me daily with advice and how to react. Parents will be immediately notified once a confirmed case is a reality. Until then we are all advised to self-isolate and this is being recorded in the registers under the coding Y.

Monday 23/3 – Update.

We are open as a school currently with 6 - 22 children, depending on shift rotas and need. We are on a rota system – running with about 5 staff in school each day – 1x DSL/Leadership, 1x EYFS/KS1 teacher, 1x KS2 teacher, 1x office staff and 1 float. We then have a back-up of 4 staff on standby. Not all staff are doing the full week. Office and Leadership staff are in for the week but are largely able to isolate and work. In classes work books have been sent home to all families who were here, and others have been told to collect from school. Class teachers are emailing parents daily with English and Maths work plus some topic. We have sent all children home with their log-ins for Purple Mash, Education City, and times tables rock stars. All children have been asked to do Jo Wicks morning workouts and encouraged to take photos and send in messages to their class teachers.

Vulnerable staff were immediately asked to self-isolate and this meant that we lost 2 TAs and a teacher from our group. Work has been set for home learning – subject leadership, reports, planning etc.

	Team A	Team B	Team C
Working w/c	23/3 27/4 18/5 8/6 29/6	30/3 4/5 25/5 (half term week – please take the following week off) 15/6 6/7	20/4 11/5 1/6 22/6 13/7
Leadership / DSL / Breakfast Club 7.45am	Kate	Shelagh / Nicola	Jo
Office	Fran	Ayca	Vicki C
EYFS / KS1	Ali Mon & Tues Sam Wed. Thurs, Fri	James Mon - Wed Cheryl Thurs - Fri	Annabella Mon - Wed Kate W Thurs- Fri
KS2	Mark Mon - Wed Julie Thurs / Fri	Bella Mon - Wed Lesley Thurs - Fri	Kim Mon - Tues Ellen Wed – Fri
Standby if needed	Beth Claire F Marie	Carol Bobbi Gabi	Sonia Vicki N Nicki G

Donna and Vicki are also on standby for vulnerable children or those with high needs to support them if necessary.

Mid-Year Appraisals – all teaching staff have had their mid-year appraisal reviews and the paperwork shared with them. All staff actions received a RAG rating and areas for development and changes discussed. Most meetings were about 1 hour long and included plans for next year and possible positions for staff. Jo, Nicola, Shelagh and I will now be holding the non-teaching staff appraisals by Easter. Learning walks were also carried out by

Jo and myself – in these we look at the learning environment and resourcing. Staff are sent the expectations and grading sheet so there are no surprises! All rooms were fine with some minor adjustments and recommendations made.

Non-teaching staff will now receive their appraisals over the phone before the end of term with Shelagh, Nicola, Jo or myself as these cannot now be done face to face.

Feeling Good Week -was held in the week before half term. All children became familiar with the story 'The Colour Monster' which talks about different emotions having different colours, and it being ok to be a little bit of every one. The most important thing is we recognise them and ask for help when we are feeling a little bit 'blue' or 'black'. On Wednesday morning we all had a morning off and did things that made us happy. Years 1-6 were in mixed groups and supported each other in activities such as bird box making, friendship bracelet making, cooking, colouring in, yoga, feeling safe and outdoor art – photos are on the main display by the office. The children had a lovely morning as did the staff – in fact we are working out if we could do this type of thing once a term in the last week as it benefitted everyone's wellbeing.

Parent's Evenings – we held on the 12th and 13th February. Nearly all parents came, and those who didn't have been chased for appointments – even over the phone. All families with poor attendance (below 90%) had already been phoned by myself to discuss ways to improve, but class teachers also handed out attendance sheets for all children below 95% and part of the discussions were had if attendance was below this mark. Data collections sheets were also done for records.

Nursery Applications for September 2020 – these closed on the 14th February and we offered places to all that applied. We already have 8 children in nursery who will be there next year, and are adding another 4 at Easter. Our potential Nursery for September is now at 25 children with a further 1 to join at Christmas. Of these 25, 15 have indicated they would be requiring 30 hours (this September we had 11). This means we will be able to take some additional rising 3s and have space for 3 more 30 hour provisions in September. This year we started with 23 children and have grown by 11 over the year, so next year looks promising. In addition, 30 hours has made over £40000 this year, so to be starting next year with more means we will be looking at an additional £50000 to our funds next year when we add EYPPG in too.

Herts Support and Outcomes

Subject Advisors - Kirsten and Gill have both been in finishing their in-year allocated time, working primarily with Year 2 and their subject leads. We have bought into their support next year – on the proviso that the people do not change! Both have commented on the positive changes in the school over the past 15 months and the improved subject leadership and drive behind the subjects. Y2 have received the focus of the support as James is new to Y2 and the requirements of the SATs and the year group do have significant need in the class and so as much support as we can give is vital for them to make progress.

JARV / Spring Review- Linda (HIP) was in on the 27th February and we carried out a dive into Science, a focus on Attendance, a focus on the Personal Development Ofsted are and then a Governors training session.

Mark, Linda and myself looked at his subject leadership, the pupil voice he had carried out, the justification for schemes of work and curriculum, CPD and future plans for the subject. Mark has done a whole raft of work finding new resources and sharing these, progression mapping and improving his leadership, so this meant the dive went well and was a positive experience for Mark. I was very pleased with his leadership of the subject. We were also able to discuss the workshops, wellbeing and science week plans which further strengthen the subject. Since the dive, we have had staff CPD and a focussed week on science, so I now feel very happy that should this be a focus during any inspection, this would be fine.

The attendance section showed just how far we have come as a school and the only development we need to do is to break down attendance weekly into groups – which I argue we already do on a daily basis being such a small school, but by printing it off now, this is covered. Linda was very pleased with the improvements in attendance – 4% increase in 15 months is something to shout about! We discussed how attendance links with our safeguarding, and this is very clear in our policies. Our tenacious approach to attendance is making a difference!

The personal development targets were discussed in depth, and from this the SLT have created a file with every Ofsted ‘Good’ grading and where we would evidence for each judgement. This is an ongoing document which I will share once finished. It is hard to think of everything on the spot, so this document will help us form our answers in the initial phone calls and be useful in pushing for a ‘Good’ grading in the end.

The final part of the day was the governors’ session. Many thanks to those who made it, and I appreciate the commitment shown to the school, whilst appreciating jobs too! It was a useful exercise and made us really focus on our key messages. One of the outcomes was to write some one page headline sheets for the Ofsted packs which I have done, and will share at the meeting. If you haven’t yet had your pack, please ensure you collect your bedtime reading!

It was a very positive day all-in-all, so much so that a member of staff who had been working in the room with the governors meeting in sought me out at the end of the day to say she hoped I had taken on all the positives as it was clear how far the school has come in 15 months and what a difference County obviously saw.

Finance

Fund Account Audit – Eileen O’Dowd came in on the 6th February and audited the Fund Account which currently has £25,400 in it. All was well and she was very happy with the accounting.

Budget – Janet and I spent the 17th March together planning the budget for the next 2 financial years, as is required now. Despite the fact that we have an income reduced by £23,707 due to a decline in pupil numbers this year (in years R to 6), we have a good carry forward from this year - approximately £43k and this added to the Early Years money we will earn with 30 hours (15 places already taken for September) we have managed the money. All staff will be receiving a pay rise to make up for the lack of pay rise this year, although some staff are at the top of their scales and cannot go further. I attach the budget for next year and welcome questions.

With the money we have I am including the total rebuild of the Early Years play area. The early quotes I have received indicate this would cost around £40k. I have allocated next year's Capital fund on redecoration following the building work. I have increased money for staff CPD. £5k of this pays for a School Direct university fees. In the Year 2021-22 I have allocated £20k for the moving of the offices and reinstatement of old nursery as a classroom. Whilst we have had some companies in to quote for this, these have not yet been received. This might be some time ahead, but the money is there. Next year we are predicted to generate a carry forward similar to this year, so this seems reasonable. Money has also been put into projects such as tree maintenance, phone system updates and supervision for staff wellbeing.

The proposed budget was shared and agreed with the Chair of Governors.

Fundraising

Normans held their fundraising day on the 14th February or GOSH. They asked all the children to save their pennies and bring them in to spell out the letters GOSH. By doing so we were able to send a cheque for £224 to GOSH from us.

On World Book Day Jo and I sold all the old books and resources we didn't want any more as they are damaged / do not fit the phonics scheme / are very dated. We invited any child who wanted to bring in £1 and a bag. By doing so we raised £190 for the school and were left with no books at all to dispose of!

The school hosted a quiz night on behalf of the Paul Strickland Scanner Appeal and ran the bar, thereby raising about £175 for the school. It is hoped that this event will be repeated regularly in the future, and the feedback has been positive.

Pupil Premium Update

	Nursery	Reception	1	2	3	4	5	6	Total
PPG	8	4	4	7	5	4	4	13	49
Higher Level PPG								1	1
Service personnel		2					1		

<u>Desired outcome:</u>	<u>Impact to date:</u>
<p>Diminished difference in Reading and Writing Disadvantaged and All pupils in all year groups.</p> <p>Good or better progress for all PPG cohort in Reading, Writing & Maths in KS1 & 2.</p>	<p>75% PPG on track to reach 80% at current threshold of 32/40 in PSC.</p> <p>% PPG retake PSC in Yr 2</p> <p>Predictions for Yr 2 33% on track for ARE in R, W and M.</p> <p>Predictions for Year 6: ARE+ Reading – 77% ARE+ Writing – 23% ARE + Maths – 46%</p> <p>Pupil Progress Meetings take place at the end of each term with every PPG pupil discussed</p>

	<p>individually.</p> <p>Year 6 maths boosters continue to run: 2 x pw CT moved towards focused guided groups for writing to get maximum improvement/impact</p>																											
Pupils make good or better progress and attainment is in line with age related expectations in Maths	<p>PPG Steps of progress in maths – December 2020 Data to be collected at the end of March. Our TLA adviser has done a lot of work with class teachers focussing on closing gaps with pupils. 3 TAs are currently attending training courses with Herts Maths monthly to support them with helping pupils make good progress in mathematics.</p> <table border="1"> <thead> <tr> <th>Year</th> <th>No of pupils</th> <th>Steps of progress (minimum 1)</th> </tr> </thead> <tbody> <tr> <td>N</td> <td>7</td> <td>88%</td> </tr> <tr> <td>R</td> <td>4</td> <td>100%</td> </tr> <tr> <td>1</td> <td>4</td> <td>75%</td> </tr> <tr> <td>2</td> <td>7</td> <td>33%</td> </tr> <tr> <td>3</td> <td>5</td> <td>60%</td> </tr> <tr> <td>4</td> <td>4</td> <td>50%</td> </tr> <tr> <td>5</td> <td>4</td> <td>50%</td> </tr> <tr> <td>6</td> <td>13</td> <td>54%</td> </tr> </tbody> </table>	Year	No of pupils	Steps of progress (minimum 1)	N	7	88%	R	4	100%	1	4	75%	2	7	33%	3	5	60%	4	4	50%	5	4	50%	6	13	54%
Year	No of pupils	Steps of progress (minimum 1)																										
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Learning behaviours, self-esteem and resilience of PPG pupils continue to improve.	<p>Nurture Lunch Club has been accessed by 45% of PPG pupils. Currently 31% of PPG pupils have received or are due to receive intervention (Drawing and Talking or Protective Behaviours).</p>																											
Attendance of PPG continues to improve and persistent absence decreases.	<p>Attendance of PPG 2018-19 – 92.5% Attendance of PPG 2019-20 – 93.7% to date</p>																											
Parental Engagement improves	<p>Attendance at parental consultation meetings is satisfactory for the majority of PPG pupils. (70% this year 1-6, 90% EYFS) Staff make contact via the office to arrange parents meetings where parents do not attend. Homework/reading responses vary. We put measures in place in school to support those pupils who are not heard read at home.</p>																											
PPG pupils - Safeguarding/SEMH needs are met. Disadvantaged pupils are well supported emotionally and are able to support themselves effectively with self-help strategies. Children have access to and are supported by a range of provision that supports their mental health and wellbeing.	<p>Nurture Lunch Club has been accessed by 45% of PPG pupils. Currently 31% of PPG pupils have received or are due to receive intervention (Drawing and Talking or Protective Behaviours).</p>																											

Quality First Teaching:

- Focus on reading – bottom up approach – Children need to be good readers in order to succeed
- Use of TLA time to support teachers 1:1 to help close the gaps in maths
- Training of nurture staff in protective behaviours to support children with SEMH needs

Sports Grant Update

KM attended PLT meeting - expenditure, what the Partnership has to offer, school games mark (we are currently bronze)

Multi-skills Intra competition for Years 1 & 2

Handball Intra competition for Years 3 & 4

Tag Rugby for Years 5 & 6

Playmakers Award - 5 children from Year 4

Indoor Athletics competition at Merchant Taylors for Years 3 & 4

Alice Kelly attended a course on PE in Early Years

James due on a course before Easter for Gymnastics

Chance to Shine (Cricket) will be carrying out a CPD before Easter and a 6 week course for all children from Yr1 to Yr 6 after Easter.

KM discussed with the lead from the Partnership (Matt) that there has not been as much competition this year as previous years due to the fact only St Josephs and ourselves signed up this year.

The events are still taking place but they are inviting other year groups to the events - this hinders our PE curriculum e.g. more than one year need to be exposed to the game/rules before the event.

However, the South Oxhey Consortium events did not materialise. We would like to still pay into the Partnership as this gives the children a broader experience of a range of sports and activities.

We have 5 or 6 children entered for the finals of the Year 5 Fun Run at Cassiobury Park on Saturday 28th March.

We continue with a football league for Game On.

Safeguarding Update (including Prevent)

We have several more families which we are supporting due to home issues, so FFA cases have increased for Nicola. These are put in for families who are struggling for a whole range of issues to support them before they become more serious and reach thresholds. Many of the cases are in Nursery which is worrying, but as always Nicola does an amazing job and is able to support parents with her extensive knowledge of the local resources and support groups. It does however have a huge impact on her time in school and getting her job done. We are incredibly lucky to have such a valuable resource.

CPOMs continues to be very effective and is used by all staff to monitor and report behaviours and safeguarding. As we have had the system for nearly a year it was good to review exactly how it has helped. It is easy to keep track of families for all DSPs and for me to know the behaviours of the school. It has proved very beneficial when talking to parents about patterns in behaviour and to be able to show them reports there and then – there is no arguing. It is also wonderful at keeping everything together so you can see chains of events and involvements by agencies which makes our jobs easier. I am so pleased we bought into the system. £800 well spent! Our next outlay is for a laptop with wifi to be able to take to meetings to type everything in at once. This has been put in the budget for next year.

Updates:

- Need to put a CEOP link button onto the website to allow children / families to report inappropriate content online. Also childline link for children to access support when needed.
- NW is looking into Band Runner game on Thinkuknow website that teaches children about making safe choices online. It is free and there are associated resources. NW has requested Interland to use on chrome books to teach children about being safe online.
- Recent training has included local safeguarding network for DSLs about far right extremism and how we manage this in school.
- Drug talk planned from Narconon Drug Prevention and Education "Almost All Drugs Affect The Mind" this was booked in before our closure but will now take place when we return.
- Knife crime session from police "operation sceptre" this was booked in before our closure but will now take place when we return.

ACTIONS: Headteacher

Governor Involvement Update

HIP visit

Continuing Professional Development Report

The following staff CPD sessions have taken place this term:

Assessment for Learning
Computing
Maths / Feeling Good week
Reading
Marvellous Me
Faculty action plans and updates
Parents Evening
Literacy
Science Writing Moderation
Corona Virus planning x2

The following staff have had independent CPD through HERTS:

Bella: NQT training
Jo: Knowledge course (Importance of prior learning)
Kim: Sports Partnership training, Y5 Moderation cluster
Nicola: SEN and Ofsted
Marie, Ali and Carol: TA Maths course – monthly with Gill Shearsby-Fox at Woodhall
Ellen: STEPs training (3 day course)
Alice: PE course
Mark: Cluster moderation Y6
Shelagh: Schools Direct
Sam: Autism and Social communication
Kate: SEN funding

Leadership times has been given to Mark (Science), Kate (Art and DT), Annabella (History and Geography) James (Computing), Ellen (PSHE) and Kim (Maths and PE) for time to spend on their subjects – pupil voice, book scrutinies, observations etc. Jo does English as part of her leadership time.

Performance Management Update

See above.

Stakeholder Views

I have receive several emails and comments from parents, especially over the last few weeks saying how proud they are to be a part of Greenfields and thanking staff for our care, professionalism and dedication. Whilst no official survey has been sent out, these have been so positive and uplifting; if that doesn't come through in an official survey I will be surprised!

Staffing Update

Leaver's Name	Position	Full-Time / Part-Time
Joiner's Name	Position	Full-Time / Part-Time
Change in Role		
Vicki Nugent	Nurture Lead Therapist	Full Time UQT

Nasreen Ali – School Direct second placement from Bromet. Nasreen spent an additional 3 weeks with us longer than planned as her progress wasn't quite what we wanted and felt she should be at this point in her training. However, after intensive support from Shelagh and Jo, we now have handed her back as a solid stage 3 teacher with an action plan to facilitate further improvement.

Ella Oren – Hertfordshire final year placement in Y5 – 3rd Year BEd. Ella is here with us until the 12th May and is doing well in Y5.

Next year we will be taking on another School Direct Student – Ashley, who has come into school already and met us. She seems very proactive! She will be in Y5 with Kim and Jo next year with Kim as her professional mentor.

Vicki Nugent will have a change of role from April 2020 to that of Nurture Lead and will be put on the unqualified teacher scale. We advertised the role internally for someone to step up to this job and run sessions for vulnerable children, training and to join the DSL team. Nicola and I interviewed her and she will be wonderful in this new challenge. It is something that is really needed for our children as more and more are damaged or cannot access learning in a mainstream classroom and need highly specialised support for just accessing school. Nicola will oversee Vicki on a daily basis.

5. Premises Update (by Chair of Governors)

The installation of all the external and internal corridor replacement doors and windows has been completed, which I think everyone agrees has transformed the look and feel of the main building. There are minor outstanding ground works required, awaiting drier weather conditions (paving outside new doors).

An initial kick-off meeting was held for the next major project, being the heating and water supply replacement. In attendance were the project consultants, the appointed contractor and the HCC project lead. Although a preliminary project execution plan was developed, this was quickly superseded by the coronavirus response, which, due to large parts of the school subsequently being closed, made it easier for the contractors. Their work is now expected to start early, on 25th March. A survey of wall materials in the assembly hall which will be disturbed during installation of new fan heaters found no traces of asbestos which is a very good result given the potential implications.

The school roof seems to have survived the very wet winter without any leaks and therefore we decided not to budget for a professional condition survey in 2020-21. The roof does require clearing of a large quantity of leaves and this job awaits drier conditions.

Agreed as an accurate record of the cancelled meeting scheduled for 26th March 2020, on 14th May 2020

Signed:

Name	Role	Information
Debbie Hartley	Co-opted Governor	Safeguarding / EYFS 29/11/18-28/11/22
Mark Skinner	Co-opted Governor	Humanities & Art / Curriculum 11/7/19-10/7/23
Zoe Baines	Co-opted Governor	26/9/19-25/9/23
<i>Vacancy</i>	<i>Co-opted Governor</i>	
David Ray	LEA Governor	Chair of Governors 11/7/19-10/7/20
Katie Tarrant	Parent Governor	PE & English 28/11/19 - 28/11/23
Jose Tamayo	Parent Governor	Data Protection Officer 1/9/17-31/8/21
Emma Mulholland	Parent Governor	26/03/20 – 25/03/24
Kate Day	Staff Governor (Ex-officio)	Headteacher
Kim May	Staff Governor	28/1/19-27/11/23
Marsha Myers	Associate Member	Behaviour & Wellbeing 26/09/19 – 25/9/23
Rev'd Liz Guest	Associate Member	28/11/19 – 27/11/23
<i>Vacancy</i>	<i>Associate Member</i>	
Karen Walton	Clerk to the Governing Board	Started 28/11/19
Joanne Evans	Observer	Deputy Headteacher

Dates for the remaining GB meetings during the 2020 academic year, starting at 17:30:

- 14th May 2020
- 9th July 2020